NORTH METRO FIRE RESCUE DISTRICT
Fire Prevention Specialist

POSTING START DATE: 2/22/2019
POSTING END DATE: 3/17/2019 midnight
JOB TYPE: Full-Time and non-exempt from the requirements of the Fair Labor Standards Act.
SALARY RANGE: Range: $62,896 – $88,055; commensurate with education and experience
WORK SCHEDULE: 40 hours, M-F (with some exceptions)
LOCATION: North Metro Fire Rescue District Headquarters, 101 Spader Way, Broomfield, CO 80020
DIRECT REPORTS: None

SUMMARY OF POSITION:
The Fire Prevention Specialist position involves the review and analysis of fire protection system plans and specifications, the inspection and supervision of testing of these systems per the approved plans, and the acceptance and approval of the installed system. Additional plan review responsibilities include the review of plans relating to building and development sites, egress/access for fire apparatus and personnel, water availability for firefighting purposes, fuel storage vessel removals and installations and all related inspections. Responsibilities include, but are not limited to, participation in the review of fire codes and standards, including the research, analysis, and interpretation of codes and standards for uniform applicability within the jurisdiction, responding to requests for information concerning the fire code and related standards, and assisting and advising architects, builders, property owners, developers, other governmental agencies, and members of the public with respect to fire code requirements, equipment, and system specifications and related fire prevention, detection, and suppression requirements.

This position is part of the Fire Prevention Division and reports to the Division Chief of Fire Prevention.

EDUCATION AND EXPERIENCE:
- High School diploma or G.E.D. equivalent.
  - Preferred Education: A baccalaureate degree in Fire Protection Engineering, Fire Science, or closely related field is desired.
- Five (5) years of experience in the fire service or other closely related field. A degree in Fire Science or closely related field may be substituted in lieu of experience.

KNOWLEDGE:
- Fire safety standards, building materials, and methods of construction including water supply systems, building and area access requirements.
- Modern methods, practices, and techniques for fire prevention and control.
- Fluency in Microsoft Office Suite (PowerPoint, Excel, Word and Outlook).
SKILLS AND ABILITIES:

- Initiative and independent judgement in application and interpretation of the code and the ability to provide technical assistance related to codes and standards that allows for consistent and standard interpretations within the jurisdiction.
- Interpret and analyze building plans, development maps and plats, specifications, mechanical and design plans concerning the requirements of codes and standards.
- Communication skills that will enable the preparation of clear, concise, and accurate written reviews and reports, and effectively present ideas and instructions orally.
- Flexibility
- Excellent organizational skills, including the ability to meet deadlines, respond to requests for information in a timely manner, and manage multiple tasks simultaneously.

LICENSES AND CERTIFICATES:

Must have within three months of hire:

- Valid Colorado driver's license with a safe driving record.
- Current CPR/AED certification
- NIMS IS 700; ICS 200; ICS 800

Must have within 12 months of hire:

- Certification as a Fire Inspector II through the International Code Council (ICC)

Selected candidate must pass a drug test and background check.

How to Apply:
The above posting is intended to highlight key areas of responsibilities and requirements. See website for full job description. If not applying through Linked-In or Indeed, apply at Jobs@northmetrofire.org. No phone calls please.

Company Description:
Since 1946, North Metro Fire Rescue District has served to protect its citizens and their property with a high level of care, compassion, and professionalism. North Metro Fire is equipped and committed to ensuring public safety through fire prevention, fire suppression, emergency medical services and patient transportation, hazardous materials response, technical rescue capabilities, and wildland firefighting. North Metro Fire is dedicated to keeping our citizens safe, and our efforts personify the District’s slogan, “Excellence Through Each Individual Act,” by going the extra mile to help our community. Members of North Metro Fire Rescue District take pride in their commitment to professional service and conduct themselves in an ethical manner, conforming to a high standard that treats one another and the people they serve humanely, professionally, and honestly. Through their actions, North Metro Fire personnel uphold the organization’s core values of accountability, transparency, integrity, trust and respect, flexibility, innovation and resourcefulness, teamwork, and humility. These principles and values reflect the makeup of the men and women of North Metro Fire and the community they serve. The District covers 63 square miles with a population of approximately 120,000 people including the City and County of Broomfield, the City of Northglenn and unincorporated areas of Boulder, Adams and Jefferson Counties. The citizens of our District are served by 117 professional firefighters, operating from seven fire stations. Headquarters and the Training Center are staffed with 30 administrative and fire prevention personnel. The District is also guided by an elected, five-member Board of Directors, that provides direction to the Fire Chief.