American Security Programs

WBG Deputy Fire Marshall (DFM) (Operations)
WASHINGTON, DC, United States of America

Overview
American Security Programs is a premium contract security services company based in Northern Virginia and a wholly owned subsidiary of SecurAmerica. Our mission is to provide legendary and responsive security service solutions to our client, which provides uncompromising value, cost effectiveness, and results to our clients' diverse business needs. The company was founded upon a single guiding principal: The founder's vision of a truly quality-oriented company, the executives of which would remain available, accountable and in touch with every customer.

Job Skills / Requirements
REQ=DFM101

Basic Job Responsibilities:
A. Performs scheduled walk through fire and life safety inspections of all WBG owned/leased facilities by interpreting and applying the subject matter of International and National Fire/Sprinkler codes, while also enforcing Bank standards, policies, and procedures.
B. Makes notation of any items, practices, or features that would adversely affect staff from a fire/safety standpoint. Actively documents and immediately reports these items, practices, or features.
C. Witnesses, documents, and participates in fire and life safety systems testing for new/existing systems and testing of repaired or upgraded systems to ensure that they function to meet the design specification and are code compliant/meet WBG standards.
D. Assists in the investigations of safety and fire incidents and prepares reports on same.
E. Assists the SFM with plans review of construction projects that affect the protective systems in all WBG-owned, leased, or retrofitted space on current, upgraded, or redesigned fire safety systems.
F. Assists the SFM with coordination and escort for visits/inspections of the WBG's Insurance Underwriters.
G. Assists the Chief Fire Marshal (CFM) and SFM in the management of the WBG's emergency warden and special care programs.
H. Assists the CFM and SFM with training on use/functionality of the various security technology and fire life safety systems deployed within the WBG's environment. Assists in the training, awareness, and education of staff/contractors of the roles & responsibilities of the emergency warden, as outlined in the Bank's Emergency & Fire Safety Plan.
J. Conducts research, testing, and provides documentation of current fire mitigation technologies, for practical use and application in country offices, where applicable.
K. Ensures that all information recorded on all checklists and journals are entered neatly, correctly and complete prior to submitting reports.
L. Responsible for knowing/understanding/executing policies and procedures outlined by the Bank Group and where outlined by handbooks and executive memos.
M. Responsible for submitting & maintaining clear, concise, and accurate reports of inspections, testing results, deficiencies observed/corrected, and maintains an up to date inventory of devices and systems deployed within the Bank environment.
N. Performs such other duties as required.

QUALIFICATIONS
1. At least 3 years' work experience in a technical or related field. Experience in a Fire Life Safety discipline preferred but not required. It is also suitable to have experience in building systems engineering and/or building safety.
2. A 4 year degree in a related field of technical study can be used to substitute the experience requirement.
3. A 2 year degree in a related field of technical study can be used to substitute 2 years of the experience requirement.
4. Proficiency in use of Microsoft Office Suite applications (Word, Excel, PowerPoint, etc.) and open source databases
5. Familiarity with modern mobile technologies and other common technologies (standard computer software applications)
6. Effective organizational skills, attention to detail, and strong written and oral communication skills
7. Demonstrated ability to conceptualize and analyze problems; identify problems and provide clear
concise solutions

8. Be self-motivated and possess a strong initiative and willingness to learn along with follow through discipline

9. Ability to routinely walk the entirety of the WBG high-rise office building to inspect all spaces.

10. Must be a team player and responsive to the operational needs, goals, and objectives of Corporate Security and other members within the Bank's Environment. This requires flexibility in scheduling.

11. Job duties require extensive walking the entirety of high-rise office buildings to inspect all Bank owned/leased space thoroughly.

12. Must hold a valid driver's license and be willing, able, and capable to drive the Bank's vehicles to travel to remote sites and perform inspections.

13. Must be able to work various shifts and weekends, as dictated by the operational needs of the team.


Additional Information / Benefits

American Security Programs is committed to providing equal employment opportunity without regard to race, color, religion, national origin, sex, age, disability, genetic information, veteran status, or membership in any other protected group. As an affirmative action employer with federal contracts, we are required to report demographic information about our employees and job applicants to various agencies of the United States government. The data requested during the application phase is used to comply with the government's recordkeeping and reporting requirements, and to monitor the progress of our Affirmative Action programs. Your self-identification for the EEO categories is voluntary and the information that you provide will not be used in any employment decisions. If you decide to disclose this data, your employment will not be adversely affected.

Benefits: Medical Insurance, Life Insurance, Dental Insurance, Vision Insurance, Paid Vacation

Screening Requirements: Motor Vehicle, Drug Screen, Criminal Background Check

This job reports to the Senior fire Marshals (SFM)

This is a Full-Time position 1st Shift, 2nd Shift, 3rd Shift, Weekends.

Number of Openings for this position: 2