

American Security Programs

## WBG Deputy Fire Marshall (DFM) (Operations)

WASHINGTON, DC, United States of America

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### Overview

American Security Programs is a premium contract security services company based in Northern Virginia and a wholly owned subsidiary of SecurAmerica. Our mission is to provide legendary and responsive security service solutions to our client, which provides uncompromising value, cost effectiveness, and results to our clients' diverse business needs. The company was founded upon a single guiding principal: The founder's vision of a truly quality-oriented company, the executives of which would remain available, accountable and in touch with every customer. [\[less\]](#)

### Job Skills / Requirements

REQ=DFM101

#### Basic Job Responsibilities:

- A. Performs scheduled walk through fire and life safety inspections of all WBG owned/leased facilities by interpreting and applying the subject matter of International and National Fire/Sprinkler codes, while also enforcing Bank standards, policies, and procedures.
- B. Makes notation of any items, practices, or features that would adversely affect staff from a fire/safety standpoint. Actively documents and immediately reports these items, practices, or features.
- C. Witnesses, documents, and participates in fire and life safety systems testing for new/existing systems and testing of repaired or upgraded systems to ensure that they function to meet the design specification and are code compliant/meet WBG standards.
- D. Assists in the investigations of safety and fire incidents and prepares reports on same.
- E. Assists the SFM with plans review of construction projects that affect the protective systems in all WBG-owned, leased, or retrofitted space on current, upgraded, or redesigned fire safety systems.
- F. Assists the SFM with coordination and escort for visits/inspections of the WBG's Insurance Underwriters.
- G. Assists the Chief Fire Marshal (CFM) and SFM in coordinating/executing emergency Evacuation/shelter-in-place/daycare drills in all WBG owned & leased buildings as outlined in the Bank Group's Emergency & Fire Safety Plan.
- H. Assists the CFM and SFM in the management of the WBG's emergency warden and special care programs.
- I. Assists the CFM and SFM with training on use/functionality of the various security technology and fire life safety systems deployed within the WBG's environment. Assists in the training, awareness, and education of staff/contractors of the roles & responsibilities of the emergency warden, as outlined in the Bank's Emergency & Fire Safety Plan.
- J. Conducts research, testing, and provides documentation of current fire mitigation technologies, for practical use and application in country offices, where applicable.
- K. Ensures that all information recorded on all checklists and journals are entered neatly, correctly and complete prior to submitting reports.
- L. Responsible for knowing/understanding/executing policies and procedures outlined by the Bank Group and where outlined by handbooks and executive memos.
- M. Responsible for submitting & maintaining clear, concise, and accurate reports of inspections, testing results, deficiencies observed/corrected, and maintains an up to date inventory of devices and systems deployed within the Bank environment.
- N. Performs such other duties as required

#### QUALIFICATIONS

1. At least 3 years' work experience in a technical or related field. Experience in a Fire Life Safety discipline preferred but not required. It is also suitable to have experience in building systems engineering and/or building safety.
2. A 4 year degree in a related field of technical study can be used to substitute the experience requirement.
3. A 2 year degree in a related field of technical study can be used to substitute 2 years of the experience requirement.
4. Proficiency in use of Microsoft Office Suite applications (Word, Excel, PowerPoint, etc.) and open source databases
5. Familiarity with modern mobile technologies and other common technologies (standard computer software applications)
6. Effective organizational skills, attention to detail, and strong written and oral communication skills
7. Demonstrated ability to conceptualize and analyze problems; identify problems and provide clear

