Fire Protection Internships with Department of Defense

Have you ever thought about working at the Pentagon?

The Office of the Pentagon Fire Marshal (OPFM) is seeking talented fire protection students to work alongside Department of Defense fire protection engineers in the Washington Headquarters Services, Facilities Services Directorate. Gain valuable experience directly related to fire protection and life safety.

The mission of OPFM is to protect lives and property and minimize business/mission interruption of the Pentagon by fostering a fire safe environment through education, regulation, enforcement, fire and life safety programs, audits, design reviews, emergency response, investigation, and data collection.

<table>
<thead>
<tr>
<th>Job Title</th>
<th>Series and Grade</th>
<th>Annual Salary Range (with Locality)</th>
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<tbody>
<tr>
<td>Student Intern (Fire Protection)</td>
<td>GS-0899-04/05/07</td>
<td>GS-04: $33,172 - $43,119</td>
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<td></td>
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<td>GS-05: $37,113 - $48,249</td>
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<td>GS-07: $45,972 - $59,762</td>
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POSITION INFORMATION: Part-time while in school (up to 20 hours per week) and full-time while on school breaks (up to 40 hours per week). The qualifications for each grade level is as follows:

- GS-04: Completion of 2 full academic years of post-high school study or an associate’s degree.
- GS-05: Completion of 4 academic years of post-high school leading to a bachelor’s degree or equivalent degree.
- GS-07: Completion of 1 full academic year of graduate level education; or eligibility under the Superior Academic Achievement Provision and completion of a bachelor’s degree.

JOB OPPORTUNITY ANNOUNCEMENT INFORMATION: The job opportunity announcement will be released in late October/early November 2018 for two vacancies on www.usajobs.gov. The announcement will remain open for five (5) days. To avoid missing the job announcement, be sure to establish a saved search in USAJOBS.gov and list “Student Intern (Fire Protection)” for the position title. With the saved search, you will get automatic e-mails weekly.

LOCATION: The Office of the Pentagon Fire Marshal is located at the Pentagon in Arlington, VA.

WHO MAY APPLY: Current Students who MUST:

- Be a U.S. citizen;
- Be enrolled (or accepted for enrollment) in an accredited educational institution;
- Be enrolled at least half-time as defined by your educational institution; and
- Have at least a 2.0 grade point average (GPA) at the time of appointment and throughout the duration of the internship.

APPLICATIONS WILL BE ACCEPTED DURING THE JOB ANNOUNCEMENT

WHAT IS IT LIKE TO BE AN INTERN WITH THE DEPARTMENT OF DEFENSE?

How would you like to work for the largest federal agency?

The Department of Defense (DoD) is the nation’s largest employer! There are over 1 million soldiers on active duty and over 700,000 civilians. It is also the nation’s oldest agency, but just like the world it is always evolving! You also would have an opportunity to work at the Pentagon in Arlington, VA!
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As a Pathways Intern, you will gain experience relative to your academic field of study and be exposed to potential career opportunities within the federal government.

Want to gain firsthand experience?
Not only will you get a head start towards your future by exploring careers early, this opportunity may be a chance to gain academic credit! As a Summer Intern, you will gain firsthand experience within the Office of Secretary of Defense. You will become familiar with the government work environment and perform a variety of tasks related to supporting the Department of Defense.

What do I need to apply?
You need a current resume that includes your expected graduation date. Please include if your work experience was full-time or part-time. You also need a cover letter that identifies yourself as an applicant for the Pathways Internship Program. You cover letter must include your career interests and the timeframe and dates you will be able to intern. Lastly, you must submit your unofficial transcripts clearly showing your enrollment for Fall 2018 and grades/GPA.

If you are veteran and would like to claim preference, you will also need to submit the appropriate documentation. Please refer to the job announcement for more details.

How do I apply?
All applications must be submitted via USAJOBS: www.usajobs.gov

You must submit an application for each internship you would like to be considered. Conduct a search by Job Title (Student Intern (Fire Protection)) and/or Washington Headquarters Services (WHS) to find the job announcement.

Job announcements will be open for five (5) days. It is strongly urged to apply immediately when the announcement opens.

What are the pre-employment conditions and requirements?
If selected for the internship, you will need to submit additional background information that will start the clearance process. Only U.S. Citizens may be granted a security clearance. You must pass a drug test. Also, for eligibility purpose, you must submit official transcripts from your school. Interns may not begin work until after the requirements are met.

You may also view FAQs:
How to create an account with USAJOBS: https://help.usajobs.gov/index.php/Account_Access
How to apply: https://help.usajobs.gov/index.php/How_to_Apply
How to create your resume: https://help.usajobs.gov/index.php/How_to_create_your_resume