



# JOB OPENING: PORTLAND - SEATTLE - BEND

BUILDING CODE AND FIRE  
CONSULTANTS

## CODE ANALYST I - EXPECTATIONS

We are a fast growing code consulting firm with offices in Portland, Seattle, and Bend. The principals and staff at Code Unlimited have diverse and extensive experience with existing buildings and new construction in a variety of market sectors nationwide. Our client list ranges from notable architecture firms, to large government entities, and prominent private businesses. We are the go to firm for large-scale design projects and also the one chosen for the smallest of projects. The key to our success is our extensive code knowledge and also the trust and respect of local authorities.

While we offer unlimited design options to our clients, we also have opportunities for unlimited growth for our employees. Code Unlimited employees can work remotely and enjoy flexible hours to achieve work-life balance not typically seen in the design-construction industry. We treat our employees as valuable assets with a vast potential for personal and professional growth; offering mentorship and opportunities to exercise creativity, expand their technical abilities, and learn entrepreneurial skills at all levels of employment.

As a Code Analyst I you will work with a team of experts to develop and write - code reports, engineering judgment letters, and alternate materials and methods. You will use a performance approach to solve complex code issues by using CFD modelling software for fire and egress analysis. Additionally, you will be required to participate in internal strategy meetings and develop presentations on technical subject matters for internal and external stakeholders.

## MINIMUM QUALIFICATIONS:

### EDUCATION:

- Bachelor's degree in architecture, urban planning, engineering, or science fields

### ABILITIES & WORK EXPERIENCE:

- Strong analytical skills
- Strong research skills
- Strong technical writing and report writing skills
- Ability to grasp form, structure, and application of graphics in technical reports
- Some knowledge of building codes, zoning codes, fire codes, or accessibility regulations
- Able to develop and follow daily/weekly task lists
- Knowledge of Microsoft Word, Excel, and PowerPoint

## PREFERRED QUALIFICATIONS /EXPERIENCE

- 1 – 2 years of experience in architectural or engineering fields, or
- 1 – 2 years of experience in professional writing, or
- 1 – 2 years of experience in using the IBC or IFC based codes
- Strong verbal and written communication skills
- Experience with architectural CAD or GIS mapping & 3D graphics programs
- Experience with Adobe Illustrator program

Send resume and job inquiries to [Asawari.Mokashi@CodeUL.com](mailto:Asawari.Mokashi@CodeUL.com)